

## GetNvolved®, Community Service, and Work-Based Learning

GetNvolved® makes managing Work-Based Learning and Community Service programs easier, more efficient, and enhances the education value of the experience. It is a form of “online infrastructure” that provides greater communication, accountability, and continuity for schools and their business partners.

The diagram below illustrates the record-keeping cycle. Everything is done online using the GetNvolved® site. The students are responsible for 95% of the data entry. Employers and school contacts oversee the records created by students and add comments during the approval process.

### The Record-Keeping Cycle

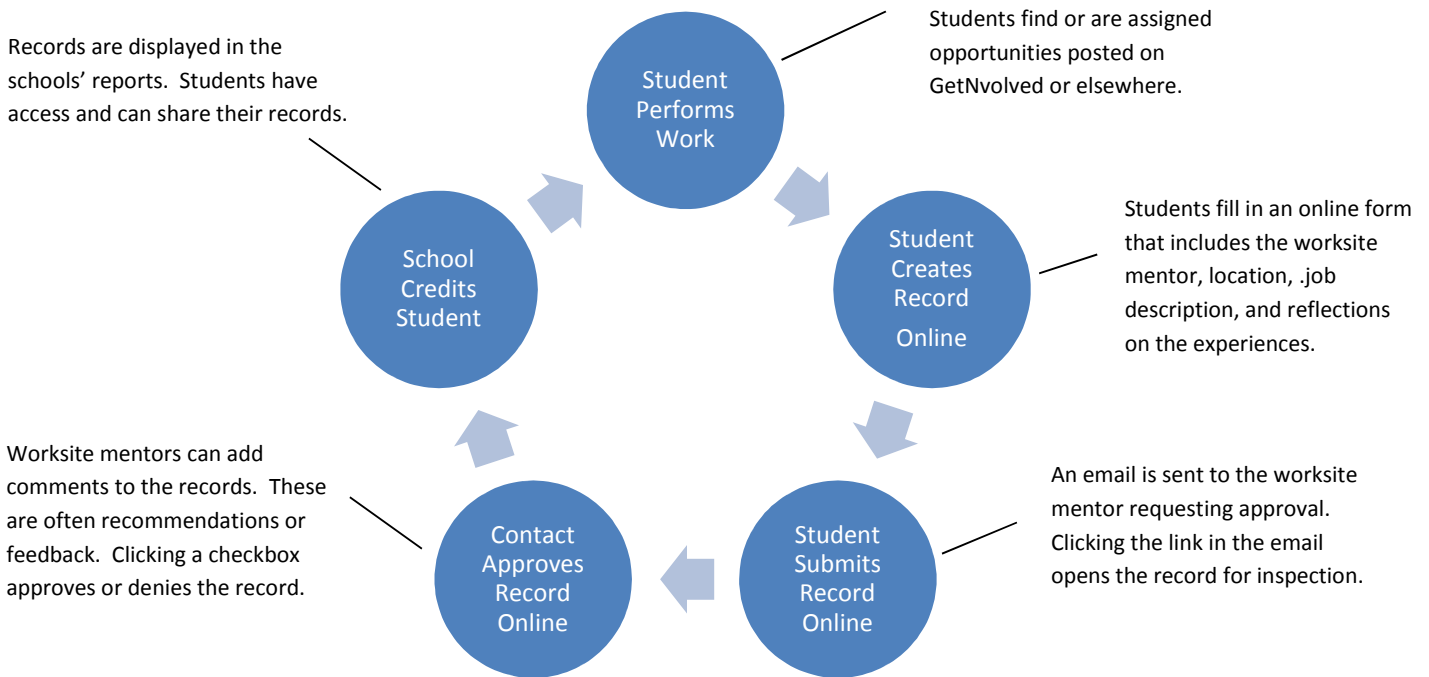


Figure 1 - The Record-Keeping Cycle

Teachers can monitor and control all aspects of the process, if they like. They run detailed reports anytime. Archives go back to the first record created no matter how far back in time.

Worksite mentors see only the records they approve and only as they approve them. They do not login to the site as students and teachers do. Worksite mentors can post opportunities on the GetNvolved site, but these posts are not seen by students until approved by a teacher or GetNvolved Regional Administrator.



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## Student Performs Work or Volunteer Service

In many schools, it is up to the student to find work, though significant help by the school is likely. After successfully being hired, the student performs in accordance with the jobsite requirements.

## Student Creates Record

The student records hours by creating a Student Tracking and Activity Report on the GetNvolved® website. These records can cover a one-day event, a pay period, or semesters worth of experiences.

## Student Submits Record

Immediately after the record is completed, the student clicks the “Submit for Final Approval” button that sends the Worksite Mentor Contact (employer, supervisor, or teacher) an email link that opens the record for approval.

## Employer Approves Records

An email goes out automatically when the student clicks the Submit for Final Approval button. The email contains a link that opens the record for the adult’s approval. (Teachers can approve or deny records anytime.)

## Schools Credit the Student

The school sees the entire process from beginning to end. The record becomes a page in the student’s Work-Based Learning or Community Service Portfolio and forms the basis for student and program evaluation.

## Benefits of GetNvolved®

- GetNvolved® connects students to higher education and career exploration resources.
- Students do the data entry and reflect on their experiences.
- Employers have a quick, convenient, and consistent way to validate records and report to schools.
- Parents with questions can see exactly what the students and employers have recorded.
- Schools have a standardized way to compile data on students and programs.
- Records provide the basis for students’ portfolios and resumes.
- Infrastructure promotes growth in the schools’ employer and business databases.
- Work based learning and volunteer service is assigned to Career Clusters and Pathways
- GetNvolved® staff people provide support services and coaching.
- The system is available 24/7/365, so it fits into everyone’s schedules.
- Specialized reports can evaluate across groups, years, employers, and much more.
- An ever-expanding network of community connections is formed as students add data.

GetNvolved® gains value as it grows. Often times, students find opportunities in the community heretofore unknown to the schools. The students enter data into the system, thus creating another community contact for the school. Utilizing the communications capabilities of GetNvolved®, schools can reach out to more and more community partners as years go by.

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